

# Board Basketball England



## Board Meeting Minutes

---

**Date:** 27 March 2020      **Location:** On-Call

**Present:**

Clare Wardle, Chair (CW)  
Russell Bell (RB)  
Graham Biggs (GB)  
Cedi Frederick (CF)  
Tim Brown (TB)  
Jason Seiken (JS)  
Stewart Kellett (SK)  
Victoria Jones (VJ)  
Anthony Jepson (AJ)  
Benny Bonsu (BB) -present for 30 mins

---

### Item 1- Apologies for Absence

Julie Page (JP)

SK outlined the CEO report and corresponding business continuity plan. He explained the full impact of the coronavirus outbreak was difficult to anticipate at this short stage but highlighted immediate short-term action which BE had taken and the focus on 5 key areas. The board agreed with this approach.

VJ gave an overview of the financial implications and presented several scenarios for a reduction in income. The Board discussed some cost-saving measures which could be implemented to mitigate against this reduction in income. The Board agreed for the people committee to look at the option of 'furloughing' staff to save operational overhead.

The Board discussed the BBF and VJ explained there were two invoices outstanding which had been issued to the BBF this week. The Board discussed the fact an ex-BE Board member was still representing BE on the BBF Board.

**The Board agreed that GB should take up this post going forward.**

The Board discussed staff welfare and wellbeing and SK provided an update on measures which had been implemented to support staff during this time.

JS highlighted special thanks to SK and BE employees for all the hard work done during this time. The Board agreed.

**END OF MEETING**