Role: Team Manager

**Name of Club:** Club Name

**Role:** Team Manager

**Responsible to:** Club Committee

**Application deadline: XX/XX/XXXX**

**Responsibilities**

* Ensure all members of team are informed of training arrangements
* Inform the team of travel and meeting arrangements for home and away matches
* Encourage players to conduct themselves in a professional manner and represent the club with pride at all times
* Ensure that players/athletes do not bring the sport into disrepute
* Arrange for kit logistics at matches and training sessions where needed
* Ensure gameday requirements such as paperwork, water bottles and equipment is in place
* Attend committee meetings as appropriate
* Support first aid (if relevant and appropriate)
* Taking responsibility for personal conflicts of interest and declaring, recording and managing these appropriately

*Please send a short supporting statement about why you think you would be successful in this role to ………………………..*

*These are some examples of responsibilities – please change this to fit your club/organisation*