



## MILTON KEYNES BASKETBALL CLUB

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**JOB TITLE:** Kickstart Community Basketball Coach (25 hours)

**EMPLOYER:** Milton Keynes Basketball Club

**RESPONSIBLE TO:** Peter Taylor, Club Chairman

**SALARY:** £656-891 per month

**TENURE:** 6-month appointment with potential to continue

**HOURS OF WORK:** 25 hours per week, includes working in evenings, on weekends and public holidays as required. Additional hours potentially available

**LOCATION:** MKBC will provide the coach with a working space. Activities will take place in various locations across Milton Keynes and surrounding counties

### JOB PURPOSE

Milton Keynes Basketball Club is looking to recruit a dedicated basketball Community Coach through the UK Governments Kickstart Scheme to help the growth of basketball in the area. The applicant must be aged 16-24 to be eligible for the Kickstart Scheme. The work will focus on the coaching of young people at school and club sessions. It will also include coaching school teams including individual/team sessions and games. The coach will be expected to help attract new players to Milton Keynes Basketball Club's satellite clubs and Junior National League sessions. The coach will also have the opportunity to coach within Milton Keynes Basketball Club's Junior National League programme. Travelling with teams will also be part of the role. The appointed coach will be required to work alongside voluntary coaches. You must have a minimum of a Level 2 NGB Coaching award. You will also be a confident verbal communicator who can plan coaching sessions and have the ability to motivate yourself and others, as well as working as a team member. The successful candidate will be asked to apply for a criminal disclosure check through the Disclosure and Barring Service (DBS). A conviction (spent or unspent) may not exclude candidates from this position but will be considered as part of the recruitment process.

### KEY RESPONSIBILITIES

- To delivery high quality coaching sessions which revolve around player enjoyment, engagement and retention
- Establish appropriate links and partnerships (schools and clubs) that will assist in the development of the sport in the area
- Actively market and promote Milton Keynes Basketball Club
- Administration including:
  - To coordinate and sell basketball coaching services to schools, mainly junior and primary schools.
  - To undertake the necessary planning for community and team sessions to ensure that the programme demonstrates progression throughout.
  - To ensure that accurate records are maintained, and the appropriate paperwork is completed.
  - To collect participants coaching fees, where necessary, in accordance with procedures.
  - Work with the Milton Keynes Basketball Club Club Chairman to develop and encourage progression of activities through to the community club environment.
  - To understand and implement the policies and procedures as they relate to the delivery of services to young people; in particular the Data Protection Act, Health and Safety, Equal Opportunities and Child Protection policies, and codes of conduct as

they relate to coaches.

- To keep up to date with all current coaching practices and undertake all the mandatory training required

## SECONDARY FUNCTIONS

- To respect the rights of the participants and ensure that their well-being and safety is considered at all times.
- To liaise with local authorities, governing body officers, schools, sports clubs and other organisations to advocate the work of the Milton Keynes Basketball Club and the National Governing Body
- To undertake such other duties as may be reasonably required.

Description	Essential	Desirable
Experience	Experience of sports coaching; establishing, delivering and coordinating coaching programmes for young people. Experience of coaching in a wide range of environments including college, schools, club and community settings. Experience of working with the voluntary and statutory sectors and community groups.	2 years of sports coaching experience. Experience of mentoring, supporting and encouraging coaches and teachers. Experience of supervising and coordinating sports coaches and volunteers. Experience of monitoring and evaluation impact of sessions/programmes. Experience of developing school/club links.
Qualifications/ training/ knowledge	Hold a current Level 2 qualification from Basketball England. Knowledge of relevant governing body programmes, policies and practices. Relevant knowledge and experience of sports development, including club and coach development. Clean driving license ability to travel around Milton Keynes and surrounding areas. The applicant will be required to travel between different locations and so must have the use of a vehicle.	Relevant Child Protection, Equity and Coaching Disabled Performers training. Valid DBS certification. Ability and willingness to work towards Level 3 coaching qualification. First Aid qualified.
Key Skills & Abilities	Ability to develop and implement high quality, varied and creative coaching sessions focusing on a young person-centred approach. Ability to inspire, motivate and	Good level of ICT literacy with knowledge of word processing, spreadsheet and database packages.

	<p>encourage young people through sport.</p> <p>Ability to adapt sessions appropriately dependent on the needs of young people.</p> <p>Excellent communication and interpersonal skills, the ability to communicate with people at all levels.</p> <p>Excellent planning and organisational skills.</p>	
Other Factors	<p>Good understanding of Child Protection, Child Development, Health and Safety and Sports Equity principles, policies and procedures.</p> <p>Commitment to continuous professional development and willingness to undertake training where necessary.</p> <p>Ability to work efficiently on own initiative, under pressure and maintain a high standard of work.</p> <p>Confident with a high degree of motivation.</p> <p>Commitment to equal opportunities.</p> <p>A flexible attitude to working, willing to work evenings and weekends.</p>	

To apply, please email your CV and express your interest in the role to Club Chairman, Peter Taylor [pete@mkbasketball.club](mailto:pete@mkbasketball.club)