



BBL Supports: Officials Project Manager

The Basketball League Limited

The Basketball League Limited (BBL) is responsible for the United Kingdom's premier men's basketball competition, with an exclusive 10-year licence with the British Basketball Federation (BBF) to fulfil that role, effective from August 2017. The BBL is owned by its' existing 10 franchises which extend the length of the United Kingdom.

The BBL considers the relevant national governing bodies (British Basketball Federation, Basketball England, Basketball Scotland, Basketball Wales) to be important partners in the development of basketball in Britain.

The Role

The BBL is recruiting a Project Manager to play a pivotal role in the delivery of the BBL's strategic plan which identifies developing the officials that operate in the BBL/WBBL to a world class standard as an objective.

This role and its responsibilities is newly created and represents a significant opportunity for the right individual to make a positive impact on the BBL/WBBL.

Job Title	Project Manager
Reporting to	Chief Operating Officer
Direct Reports	Match Officials: <ul style="list-style-type: none">- Referees- Table Officials- Statisticians Subject Matter Experts (SMEs): <ul style="list-style-type: none">- Observers- Commissioners- Other experts
Hours	Part time, flexible
Salary	Competitive Salary depending on experience and skill set
Location	Flexible

Purpose of Role:

Manage, develop and lead the officials that operate in the BBL.

Responsibilities:

- Manage all administrative affairs in relation to Match Officials and SMEs
- Devise robust and transparent selection processes for both Match Officials and SMEs
- Develop and document policies, guidelines and procedures for all Match Officials and SMEs and monitor compliance
- Create and agree professional development plans for Match Officials
- Allocate match officials to fixtures taking into consideration a variety of factors including: location, cost, health and safety, development opportunities, and overfamiliarity of officials and clubs
- Maintain records of appointments and prepare reports on appointment statistics and costs
- Create and implement an annual Match Official development programme consisting of training opportunities, assessment, and feedback including, but not limited to:
 - o Arrange regular workshops for officials utilising SMEs, at various points during the season
 - o Host remote training and feedback sessions
 - o Schedule regular objective testing activities
 - o Maintain individual development records for officials
 - o Facilitate regular appraisals
- Build relationships with key stakeholders including the British Basketball Federation and the Home Nation Governing Bodies
- Identify training and development synergies presented by working closely with NGBs and FIBA
- Liaise with SMEs to agree best practice, points of emphasis, and areas for development
- Maintain clear, open, two-way communication with all stakeholders
- Provide regular, periodic project management updates

Core competencies:

Project management including robust reporting processes	Essential
Remote team management using various software	Essential
Strong administrative skills	Essential
Workforce training and development experience	Essential
Excellent communication skills; both verbal and non-verbal	Essential
Understanding of Data Protection and confidentiality	Essential
Basketball officiating at international level	Desirable

Applications:

Please send a copy of your CV and a covering letter to applications@bbl.org.uk

Closing date – Friday 9th July 2021