

# Board Basketball England



## AFR Meeting Minutes

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**Date:** 18<sup>th</sup> November 2021      **Location:** Dial-in

**Present:**

Russell Bell, AFR Chair (RB)

Graham Biggs (GB)

Russell Levenston (RL)

Matt Neville, Observer, (MN)

Executives Present:

Victoria Jones (VJ)

**Apologies:**

- None

**Declarations of Conflicts of Interest**

- GB during Director election discussion
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**Item 1- Minutes from Previous Meeting (21<sup>st</sup> July 2021)**

- Minutes approved

**Item 2- AGM Proposal**

The AFR discussed the benefits of a face-to-face meeting but agreed a virtual meeting would allow for greater attendance.

The group agreed a Monday evening would suit those participating in basketball activity. Monday 31<sup>st</sup> January 7pm-8pm was agreed. It was also agreed for BE to release a 'save the date' to give members' notice.

The group discussed Director elections.

**Action- VJ to arrange PC meeting to discuss NED appointment and the process for GB's term extension.**

### **Item 3- Risk Register**

The group discussed the risk register adjustments outlined in the paper. Some additional risks were added.

The following risks were identified as needing actions:

- Referee and official supply and corresponding demand- referred to Leagues and Competitions and Officiating Advisory Groups.
- Increased workloads on BE staff resulting from the pandemic and staffing numbers- referred to People Committee.

### **Item 4- October Management Accounts**

**Action- VJ to recirculate accounts with the following:**

- **YTD Budget**
- **Annual Budget**
- **Previous year comparison**

The group discussed some specific figures.

The AFR discussed the balance sheet and agreed to pick up a further discussion around the pension liability at a later date.

**END OF MEETING**