



Match Officials Expense Form

OFFICIALS DETAILS																	
FIRST NAME							SURNAME										
ADDRESS																	
							POSTCODE										
MATCH DETAILS																	
DATE					MATCH No.					TIME							
VENUE																	
APPOINTED AS: (please circle)			REFEREE / TABLE OFFICIAL / STATISTICIANS / OTHER														
COST DETAILS																	
Travel from (address & post code)							Travel to										
Car mileage					miles			@ 35 pence per mile			£						
Company car mileage					miles			@ 18 pence per mile			£						
By Train (Receipts must be provided for train ticket claims)							Total ticket cost			£							
Match Fee to be Collected from Home Club							Total Match Fee			£							
Other claims please detail										£							
BACS Details		Sort Code								Account Number							
							TOTAL CLAIM			£							
I certify that the above is a correct record of all expenses actually incurred by me in relation to the above game.																	
SIGNED										DATE							

This income is not taxed at source. It is my responsibility to make my own arrangements with my tax office regarding any payments received from Basketball England or its member clubs.