

Recommendations

The Board:

- a) Noted the chairs update
- b) Noted change in focus from SE

5. **CEO Update (SK)**

The CEO provided an overview of business improvements to reduce risk and build capability going forward. SK also highlighted how we need to respond to the changing conditions required by Sport England for delivering our targets in the next four years.

SK mentioned the need to become more financially sustainable and generate commercial revenue.

Group discussion on what work is required to be undertaken on behalf of BBF and associated costs attributable to this. Agreement that an SLA will be costed, and BE will meet with the BBF and BBL to discuss situation.

SK presented financial forecast to the Board which includes provisions for office relocation and restructure. JL queried whether the office would be closed during the move, SK assured the group no.

DB presented the membership fee increase to the Board. CW queried whether any additional services will be provided. SK explained additional benefits of insurance and terror coverage. **Board agrees to the fees scheduled.**

Need for Audit, Finance and Risk Committee- Clare, Russ and John (John to lead).

Action- inclusion of 12-month cash flow projection going forward

Recommendations

The Board:

- a) Recognised changing conditions required by Sport England
- b) Approved the strategies to increase efficiency, reduce cost base and become more commercial
- c) Approved fee increases
- d) Agreed delegation of financial/ risk matters to Audit, Finance and Risk Committee
- e) Noted the current cash flow position and need for 12 month cash flow

6. Governance Action Plan (MH)

MH gave a summary of proposed governance improvements and implementation which have stemmed from the Governance Review undertaken in May 2017

MH explained terms of reference for relevant sub-committees. **Board agrees to adopt**

MH highlighted the need to undertake Board evaluation and explained phase one has already started. Board agrees to review results at next meeting

Board accepts current risk register but agrees for it to be discussed in more details with Audit, Finance and Risk Committee.

MH updated the Board on Duty of Care Review and implications

6 x BBL final tickets noted for hospitality @ £40 each

MH proposed Anti-Bribery and Corruption policy. **Action- anti betting and gambling clause to be added**

Recommendations

The Board:

- a) Agreed terms of reference for sub-committees
- b) Noted current progress with Board Evaluation and agreed to discuss findings at next meeting
- c) Agreed for Finance, Audit and Risk committee to review risk register in more detail
- d) Noted hospitality
- e) Noted Duty of Care implications
- f) Agreed changes to Anti Bribery and Corruption policy
- g) Agreed to external board review in 2018
- h) Agreed to actions listed in the Governance Review for May and timeline for these actions

7. AOB

SK proposed reserved activity days held for showcase of basketball. **Board agreed**

AH- queried plan to raise additional revenue. **Board agrees to discuss at next meeting**

NS- proposed charitable donation for Bill McGuinness Craggs Centre. **Board agreed £200 donation**

NS- queried whether BE were getting a new logo. SK explained no

GJ- suggested co-opting AC to board following MC vacancy. The Board agreed she would be an asset. CW queried if there were any other candidates. **Action Noms committee to discuss and evaluate skill requirements and diversity targets.**

END OF MEETING