



GJ highlighted the importance of transparency and suggested a press release to the Regional Chairs for information.

NS explained that a performance group needed to be set up with representatives from across the game. She encouraged the Board to consider people who would add value to this and report back.

CW stated BE could go out to advert for the Head of Performance post.

**Action- SK to circulate job description to key performance stakeholders and receive feedback**

---

### WORKING LUNCH 12:30

---

#### **Item 5- Draft Annual Accounts (VJ, Sedulo)**

VJ talked the Board through the draft annual accounts and explained the headline figure may change following some accountancy adjustments. VJ explained the variances when compared to last year were as a result of the change in funding cycle with Sport England.

The board approved the draft version.

**Action- final approval of final accounts to be delegated to Finance and Audit sub-committee (CW,JL,GW)**

Joanna Bottomley (JB) and Dan Clapham (DC) were present from Sedulo and provided the Board with an opportunity to ask any questions. JL asked if there was anything concerning they had uncovered. JB confirmed no but suggested BE should consider paying off the pension deficit.

#### **Item 6- YTD Finance Update**

VJ updated the Board on the current YTD financial position as at 30<sup>th</sup> June 2018 and projected cash flow for the next 12 months.

VJ provided the Board with a draft budget for 2017/18.

The Board approved the draft budget and current financial position.

GJ asked for a breakdown of storage and court costs for event. **Action- VJ to provide this**

#### **Item 7- CEO Update including Strategic Plan and implementation (SK)**

SK explained the scope of the work and talked the Board through the 2018-24 Strategic Plan document.

He explained the objectives were aspirational in order to aim high and motivate staff and encourage

organisational success.

GJ highlighted there was confusion with regards to the BDM.

**Action- SK to increase Board communication with regards to the BDM**

The Board considered whether the whole document should go for consultation or whether it should just be the front page. It was decided the whole document was better for transparency.

The Board approved the document and agreed it was a good step in moving the organisation forward.

CW encouraged the document to be an organic document following membership consultation in order so that it is continuously updated.

**Item 8- Talent Overview (CF dialed in)**

CF dialed in and provided the Board with an overview of talent development, including the Athlete Development Framework and changing staff structure including Performance Coach Coordinators.

GJ highlighted the need to engage with and consider players who don't make it to professional standard through the talent pathway.

CF referred to the BDM and explained the need to have a system which is inclusive and supportive even when people don't succeed. He stated partnerships could be made with clubs to prevent this.

SB queried what the criteria is to become a talent hub. CF explained there is an initial scoping document which includes various criteria. SK iterated that universities weren't going to control these hubs but rather it was just a focal point in the region.

**Action- CF to circulate in-depth criteria and KPIs**

SB and JL discussed the fixture clashes for talent events and national leagues throughout the year. Agreed that pre-planned dates for talent events was required for effective dates and to avoid clashes with national league games.

**Item 9- Delivery Update (DB)**

DB gave an overview of delivery developments including the regional locations for the new Junior NBA leagues

**Action- JS to send over a full list of Junior NBA teams**

DB also explained Sport for All Centres are keen to support BE also.

SB queried whether children registered with BE. DB explained they currently don't as it is a school-based system but recognised the need for a better system of tracking. DB also highlighted the

commercial potential of the initiative. SB stated BE needed to link schools and clubs and also highlighted the importance of teacher training on how to deliver Basketball sessions.

JS gave an overview of satellite club progress and explained the positive impact the initiative had on participants in clubs.

JL asked whether there was any data analysis on socio economic and demographics of participants. JS confirmed we had a lot of data and information to help us determine where to focus going forward.

DB stated the focus for 2018/19 was the women and girl campaign. CW suggested BE have a women and girls lead.

### **Action- DB to clarify governance arrangements with new regional structure**

### **Item 10- Communications Review (SR)**

SR provided the Board with a review of communications over the past 12 months including some metrics on reach and engagement with the membership

She provided the Board with an overview of communication priorities for 2018/19 and plans for the new membership system to be implemented with the start of the 2019 season.

### **Item 11- Board Recruitment and Evaluation Update (VJ, SK)**

VJ provided the Board with an update on the timings and plans for Director recruitment and the AGM election.

**Action- VJ to email GJ a list of elected director candidates**

**Action- SK/ VJ to organise director induction day for the end of September 18**

### **Item 12- HR Update (VJ)**

VJ explained plans for shortlisting and interviewing the Head of HR and Governance Manager vacancy.

GJ suggested VJ liaise with SE about having a representative on the interview panel given the job role is so important.

VJ stated that BE's contract with Peninsula (external HR provider) was coming to fruition in February 2018 and notice needed to be given in the next month if the contract were to be cancelled. She explained that the HR and Governance manager should fulfil this role.

**Action- VJ to send comprehensive financial costing to the Board**

### **Item 12- Risk Update (SK)**

SK updated the Board on the key risks facing BE and the proposed action for these risks.

The Board approved the register.

### **Item 13- Safeguarding Update (SK)**

SK gave a brief overview of safeguarding activity.

The Board approved the report

### **Item 14- AOB**

JL mentioned further clarity was required in terms of the officiating advisory group and committee

**Action- JL to liaise with SU and DB with regards to officiating advisory group**

GJ asked for BE Board minutes to be put on the website as per the UK Code for Sports Governance

**Action- VJ to put minutes on website**

CW suggested BE consider a small grants fund to help individuals struggling financially. The Board expressed their support for this

**Action- VJ/SK/CW to discuss logistics of a small grants**

**END OF MEETING**

**Date and time of next meeting: AGM Saturday 1<sup>st</sup> September 2018**