

BOARD BASKETBALL ENGLAND



BOARD MEETING MINUTES

Date: 6th December 2024

**Location: F2F
Manchester**

Present:

Paul Blanchard (PB)
Born Barikor (BB)
Chris Walsh (CW)
Matt Newby (MNY)
Sadie Mason (SM)
Egemen Onen (EO)
Joel Baynes (JB)
Brandie Deignan (BD)
Sandy Gill (SG)
Katie Simmonds (KS)
Paul Mundy-Castle

Executives:

Stewart Kellett (SK)
Victoria Jones (VJ)
Marc Dring (MD)
Alfred Nelson (AN) for item no. 6
Bud Johnston (BJ) for item no. 6

Apologies:

Paul Mundy-Castle (PMC)

Note Taker: Karen Bailey (KB)

Item No. 1 – Apologies for Absence

There were no apologies to note.

Item No. 2- Declaration of Conflicts of Interest

There were no conflicts of interest that had not been previously disclosed.

Item No. 3 – Minutes & Action Tracker

The Board approved the minutes from the BE Board meetings held on 29th October 2024.

The meeting acknowledged the actions contained in the Action Tracker document.

Item No. 4 – Digital Procurement

The team provided an overview of the digital procurement process, highlighting the efforts made by key staff members to appoint a new preferred provider for the core digital system. The panel has recommended appointing Provider A for a 3-year term, subject to satisfactory due diligence following receipt of the Letter of Intent. Legal and technical advice will be sought before final sign-off.

A Project Board will be formed prior to project implementation, including key personnel from the Digital and Finance teams. It was emphasized that a Digital Project Expert will be required to support the system's delivery. Communication to members will follow in the New Year.

The Board agreed to appoint Provider A, subject to legal review and the Letter of Intent. The appointment of a Digital Project Expert was also approved.

The Board thanked key staff for their quick and high-quality work on the project.

Item No. 5 – Strategy Proposal

The Executive provided a summary of the strategy consultation process, which involved input from the Board, staff, regions, and stakeholders. The high-level strategy, covering the period from 2025-2029, reflects feedback and outlines priorities and resource prospects. The Executive is designing a new approach to integrated planning, design, implementation, and review. The Board approved the strategy and the direction of the related work.

Item No. 6 – EDI Update on DIAP and Transgender Policy Work

The Board was informed of ongoing activities regarding the DIAP, Gender Policy, and Policy Library.

- DIAP: The refresh and simplification of the DIAP was approved at an ambitious level following feedback from Sport England. This work will be integrated into the strategy implementation plan to ensure EDI is embedded across all activities.
- Gender Policy: Options for reviewing the current policy, balancing safety, inclusion, science, and fairness, are being explored. The Board will review this in February 2025.
- Policy Library: A Policy Library is being developed for audit and improvement purposes.

Item No. 7 – CEO Report

The CEO summarised the report, noting the challenging year and the team's efforts, particularly on digital and membership recovery. The risk register was discussed, focusing on people-related risks. The People Committee will meet in the New Year to prioritise people-related matters. A summary document will be created for quick updates on the risk register.

The Board acknowledged the progress on financial risk reduction due to secured membership revenues.

A short discussion took place on a proposal for The Basketball Championship (TBC), with the Board emphasising the importance of timely consultations and approvals for any rule changes. The Board agreed with the direction of the proposal to date.

A matter was raised about safeguarding statistics not aligning with policy data. The safeguarding team will be made aware of the emerging trends.

Item No. 8 – Annual Accounts

The annual accounts were confirmed as complete and ready for filing. The Board approved the accounts, noting a healthy reserve with no imminent financial risk.

Item No. 9 – Sub Committee Updates

- EDI Committee: No further updates were provided following the earlier EDI Update.
- People Committee: The Board discussed the need to reignite the People Committee meetings with the appointment of the new HR Manager.
- AFR Committee: It was noted that the AFR Committee will consider a new member following a recent departure.
- Commercial Committee: An update was provided regarding the ongoing work with brands. It was agreed that a summary of activities and a sales pipeline would be submitted to keep Board Members informed.

Item No. 10 – Notes and Actions from Advisory Groups

The Board noted the minutes from the Advisory Groups.

Item No. 11 – Any Other Business

It was noted that this meeting would be the last for VJ as an employee. The Board thanked VJ for their commitment and dedication and wished them well in their new role.

Item No. 12 – Date of Next Meeting

The next meeting will be held on February 24, 2025.

END OF MEETING AT 12:13