



AFR Meeting Minutes 14th November 23

Attendees:

Russell Bell (RB), AFR Chair

Russell Levenston (RL)

Graham Biggs (GB)

Matt Neville (MN), Observer

Victoria Jones (VJ)

Stewart Kellett (SK)

Apologies:

No apologies

Item 1 – Declarations of Conflict of interest

No additional conflicts declared.

Item 2 - Minutes

The minutes were approved from 19th October 23.

Item 2- Business Plan and Proposed 24/25 Budget

MN suggested the AFR review the financial principles outlined in the paper.

The group reviewed the income and expenditure lines within the budget

Item 3- Endurance Zone Contract

RB outlined the process for contract review and highlighted we were still awaiting GDPR compliance assurance, digital integration costs and there was also further work to do around 'go live' dates.

Item 4- AOB

Action- VJ to circulate a note outlining a state of play on the remaining agenda items.

Action- VJ to arrange an AFR meeting for w/c 27th November, following the People Committee meeting and prior to the BE board meeting.

END OF MEETING